

## Kirklees Light Railway – Guard Specification

Below is an outline of the minimum standard that all qualified guards on the Kirklees Light Railway must be able to meet. The ability to reach these standards will be assessed both practically and theoretically. All guards will be subject to a practical test prior to being passed out, this will be undertaken by the Operations Manager or someone appointed by him as competent to assess a guard candidate. All guards will be required to sit an annual theory examination to retain their qualified status.

Standard	Assessment
A Guard must have a clear understanding of the Rules and Regulations laid out in the current Issue of the Kirklees Light Railways rulebook.	Practical & Theory
A Guard must be fully conversant with all the hand, whistle, flag and colour light signals used on the Kirklees Light Railway and the circumstances in which these should be used.	Practical & Theory
A Guard must be able to carryout the daily inspection of, and be able to identify any potential defects with, their allocated coaching stock.	Practical
A guard must be able to demonstrate their ability to prepare their stock prior to the days service, including cleaning internally and externally as well as preparation of the required equipment.	Practical.
A Guard must understand the arrangement of the air brakes and their operation including how to reset them after an emergency activation and how to assist the driver with releasing the brakes if required.	Practical
A Guard must be able to uncouple and couple all items of rolling stock used on the Kirklees Light railway using the correct procedures, including all associated services and equipment.	Practical
A Guard must be able to operate both turntables used on the Kirklees Light Railway in a safe and proficient manner.	Practical
A Guard must understand and be able to operate points used on the Kirklees Light Railway in a safe and proficient manner with due respect for all operating circumstances.	Practical
A Guard should be able to demonstrate good route knowledge and be able to identify a trains position on the line.	Practical and theory

A Guard should be able to demonstrate how to remove and replace windows safely and proficiently from both types of carriages as well as identifying the circumstances in which it is appropriate.	Practical
A Guard should be able to identify a critical boiler situation and be able to make a steam locomotive safe.	Practical and theory
A Guard should be able to demonstrate a good knowledge of the emergency procedures outlined in the current issue of the Kirklees Light Railway rulebook.	Theory
A Guard should be able to demonstrate a proactive and helpful attitude toward the passengers and public as well as good communication skills.	Practical.
A guard should be able to demonstrate competence and proficiency in the operation and use of the Public Address system.	Practical.

Specification Dated : 31<sup>st</sup> August 2011 – To be reviewed at periodic intervals